

PERMIAN BASIN REGIONAL PLANNING COMMISSION

MINUTES

BOARD OF DIRECTORS MEETING

April 14, 2021

The Board of Directors of the Permian Basin Regional Planning Commission held its monthly meeting on Wednesday, April 14, 2021 at 1:30 p.m. in the Board Room of the PBRPC located at 2910 LaForce Blvd., Midland International Airport, Midland, TX. A conference call option was made available for those unable to attend in person.

MEMBERS PRESENT (IN PERSON):

Steve Eggleston, proxy for Flora Braly, City of Andrews Mayor
Ross Sharp, Borden County Judge
Bryan Cox, Martin County Judge
Debbie Swanner, City of Odessa Council Member
Debi Hays, Ector County Judge
Charles Evans, Mayor, Seagraves

Greg Holly, Ward County Judge
Joe Hurt, Sandhills Soil & Water District
Tom Keyes, Gaines County Judge
Foy O'Brien, Dawson County Judge
Joe Shuster, Pecos County Judge
Dusty Kilgore, Upton County Judge

MEMBERS PRESENT (CONFERENCE CALL)

Roy Hodges, Crane County Judge
Charlie Falcon, Andrews County Judge

Charles Wolf, Winkler County Judge
Dale Carruthers, Terrel County Judge

MEMBERS ABSENT WERE:

Leo Hung, Reeves County Judge
Skeet Jones, Loving County Judge
Kathryn Wiseman, Howard County Judge
Patrick Payton, City of Midland Mayor
Terry Johnson, Midland County Judge
Chris Alexander, Mayor, Fort Stockton
Kim Halfman, Glasscock County Judge

Brooks Landgraf, District 81, Texas Representative
Kel Seliger, District 31, Senator
Dustin Burrows, District 83, Texas Representative
Tom Craddick, District 82, Texas Representative

STAFF AND GUESTS PRESENT:

Staff: Virginia Belew, Bonnie Clark, Alma Montes, Hridoy Haq, Laura Torres, Dana Hill, (Conference call Kala Hardy)
Shane Knowles, City of Big Spring
John Medina, City of Big Spring
Mark Willis, Big Spring Economic Development Corp.

Mary Owens, Regional Director, Senator Ted Cruz' office.
Morse Haynes, Andrews Economic Development Corp.
Rick Dollahan, City of Seagraves Mayor Elect
Robert Peche, U.S. Economic Development Administration
William Daines, Plains Pipeline

Chairman Judge Bryan Cox called the meeting to order, a roll call was taken, and a quorum was established, followed by the Pledge of Allegiance.

Motion was made by Judge Joe Shuster, seconded by Judge Foy O'Brien to approve the minutes of the March 10, 2021 meeting. *Motion carried unanimously.*

Board and guests heard a presentation by the U.S. Economic Development Administration, Robert Peche; who provided detailed information regarding the Reinvestment Act, EDA funds availability. He described grant funding will be made available for construction, public works and planning projects planned for economic resiliency and in response to the effects of the COVID-19 pandemic.

Following an announcement of Fair Housing Month by Virginia Belew, Executive Director, motion was made by Joe Hurt and seconded by Judge Foy O'Brien to recognize April 2021 as Housing and Urban Affairs, Fair Housing Month, 53rd Anniversary. *Motion carried unanimously.* RESOLUTION NO. 2021-24

Following a presentation by William Dains, representative of Plains Pipeline, regarding pipeline safety requirements, motion was made by Judge Ross Sharp and seconded by Judge Tom Keyes to recognize April 2021 as National Safe Digging Month. *Motion carried unanimously.* RESOLUTION NO. 2021-25

Board and guests heard an update by Virginia Belew, regarding the progress made on the Regional Solid Waste Plan 2022-2040. Ms. Belew explained the process and importance of gathering as much feedback and recommendations by local citizens and leaders throughout the region.

Kala Hardy, Chief Finance Officer (on conference call) reviewed the financial process regarding the agency's shared cost distribution, data entry and steps identified to improve efficiencies; including software maximization plans. Also provided update on 2020 Audit current activities and controls best practices, the May 2019 deposit of \$20,000 non-entry discovery, a CD asset not previously identified by auditors. CFO reported that she requested auditors' strict scrutiny and best practices recommendations moving forward. She reported that due to Finance Director vacancy, she was not fully ready for audit, but completed more preparation than anticipated; however, auditors are fully aware and provided recommendation and assistance in meeting requests for information. CFO provided check register analysis reporting for January 2021 through March 2021, and payroll reports for January through March 2021. Motion was made by Judge Dusty Kilgore and seconded by Judge Debi Hays to approve the financial reports provided. *Motion carried unanimously* RESOLUTION NO. 2021-26

The Executive Director provided an update regarding agency activity including Homeland Security and grant from Conoco Phillips; the CSEC 9-1-1 monitoring which commended the Permian Basin performance and the demonstrated capacity of the Permian Basin system; the Criminal Justice Department, Law Enforcement Academy TCOLE monitoring which cited clerical findings in registration and determining eligibility of cadets; the Area Agency of Aging Texas Health and Human Services monitoring which cited only few clerical findings; and Regional Services which completed two grant applications and is working on the Regional Solid Waste Plan and the Economic Development Resiliency Plan; and announced Todd Mistrot will be promoted to Regional Services Director and Hriday Haq will be promoted when his training period is completed.

The Board set the date of the next Board of Directors meeting for May 5, 2021 and discussed the need to postpone board orientation due to busy schedule during the month of April. Mayor Charles Evans ended the discussion to announce his replacement, incoming mayor Rick Dollahand.

Judge Joe Shuster moved to adjourn the meeting, seconded by Joe Hurt. *Motion carried unanimously.*